

**NEPTUNE CITY BOARD OF EDUCATION
GYMNASIUM**

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

September 23, 2021
6:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER – 6:00pm

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

As the Neptune City School District Board of Education continues to follow CDC and NJDOH guidance in the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety for everyone during in-person Board meeting:

- *Board meetings will be held in the gymnasium, socially distanced, with no access to the rest of the building.*
- *Attendees must wear masks and may only enter and exit the gymnasium through exterior door #13.*
- *As you enter door #13, you will be directed to walk through the temperature scanner, use hand sanitizer, and sign in for the meeting. After signing in, you will be provided with a QR code to link your cell phone directly to the meeting agenda to remain as contactless as possible. The QR code may not always be provided for special Board meetings due to the concise agenda.*
- *Proceed to one of the socially distanced chairs and please do not move the chair selected.*
- *You may not remove your mask at any time during the Board meeting.*
- *At the end of the meeting, exit through door #13 only.*

Thank you for your cooperation in our health and safety guidelines and welcome to this meeting of the Board of Education.

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

II. ROLL CALL

Mr. Susino __P__ Mrs. Smith __A__ Mr. Brown __P__
Mr. Lopez __R__ Mrs. McCarthy __A__ Ms. McGuigan __P__
Ms. Mordaunt __P__ Mrs. Rummel __P__ Mrs. Zanni __A__

Others Present:

Dr. Boccuti __P__ Ms. Hellwig __P__ **Quorum**

III. FLAG SALUTE

IV. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

Mrs. Sherry Rotem asked about the ESSER I, II and III funding amounts and use.

V. MINUTES

MOTION that the Neptune City Board of Education approve the Minutes of the August 3, 2021 Special Board Meeting; August 19, 2021 Regular Board Meeting and the August 31, 2021 Annual Board Retreat Meeting.

Motion by: __Mr. Brown____ Seconded by: __Mrs. Rummel____

All in Favor: ____AYE____ Oppose: ____None____

Motion Carries

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

**VI. ADMINISTRATION REPORT
Chief School Administrator's Report**

Enrollment – September 2021

105 Neptune Senior High School
13 Poseidon
7 High Tech (0); Allied Health (2); Wall Communications (3);
Bio-Technology (2)
9 Red Bank Regional High School
18 Out of District Special Education
227 Neptune City – September 2021
379

14/15 Students at ACELERO Head Start Enrollment

Fire Drills: August 3, 2021
Shelter In Place: August 5, 2021
Picture day – September 29, 2021

Report on the start of the school year on a full day schedule – Dr. Boccuti

Motion to approve the Chief School Administrator's Report as presented.

Motion by: ___Mrs. Mordaunt_____ Seconded by: ___Ms. McGuigan_____

All in Favor: _____Aye_____ Oppose: _____None_____

VII. CORRESPONDENCE

Mr. Anthony Susino read a letter of resignation from Mr. Antonio Lopez and thanked Mr. Lopez for his service on the Board. He also asked the Board Secretary to speak with the Board Attorney regarding the Board's responsibility in filling the seat vacated by Mr. Lopez.

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

VII. POLICY

A. RESOLUTIONS

1. Motion, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the previously Tabled First Reading of the Strauss Esmay 6000 Series of Board Policies and Regulations.

BE IT RESOLVED, to approve Item 1 listed under Policies as presented.

Motion by: Mr. Susino Seconded by: Mr. Brown

Mr. Susino X Mrs. Smith A Mr. Brown X

Mr. Lopez R Mrs. McCarthy A Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni A

Motion Carries

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report

Mr. Susino happily reported that the new contract agreement between the NCEA and the Neptune City Board of Education was settled.

**IX. CURRICULUM AND INSTRUCTION – Mrs. Smith, Chairperson
Ms. McGuigan, Mrs. Rummel, Mrs. Zanni**

A. COMMITTEE REPORTS

The Committee did not meet this month.

NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes

X. FINANCE AND OPERATIONS

Mr. Brown, Mrs. McCarthy, Ms. Mordaunt

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve the Bills List per attached
2. To approve Payroll for the month of August 2021
3. To approve Transfer of Appropriation per attached
4. To approve the Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of August 31, 2021, no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of August 31, 2021 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To approve the Secretary's and Treasurer's Reports for the month of August 31, 2021.
7. To approve a tuition contract with the Manchester Township Board of Education for 1 full time students at their Regional Day School at the cost of \$72,000.00 for the 2021-2022 school year.
8. To approve a tuition contract with the Neptune Township Board of Education for 103 full time students at the cost of \$1,545,000.00 and 5 shared students at a cost of \$37,500.00 for the 2021-2022 school year.
9. To approve a tuition contract with the Neptune Township Board of Education for 2 full time students in their MD Program at the cost of \$70,000.00 and 1 full time student in the MD Special Program at a cost of \$35,000.00 plus an Aide at the hourly rate of \$36.26 for the 2021-2022 school year.
10. To approve a tuition contract with Red Bank Regional High School for nine (9) full time students at the cost of \$144,900.00 for the 2021-2022 school year.
11. To approve submission of the Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms K-A124 and K-A125 as required in N.J.S.A. 6A:26-6.3 for the 2021-2022 School Year
12. To approve, upon recommendation of the Interim School Business Administrator, the non-renewal of a contract with Action Data Services for payroll services effective January 1, 2022.

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

13. To approve, upon recommendation of the Interim School Business Administrator, to enter into a contract with SYSTEMS3000 for payroll services. The district currently has a contract with SYSTEMS3000 for the budgeting software and licensing of their Budgeting Module.
14. To approve, upon recommendation of the Interim School Business Administrator, the increase of substitutes daily rates from \$90.00 to \$100.00 for Teachers and from \$75.00 to \$85.00 for Paraprofessionals to keep in line with the overall substitute pay scale in Monmouth County.
15. To approve, upon recommendation of the Interim School Business Administrator, the following Resolution as Other Capital – Non Educational Project: 2021 HVAC Upgrades:

Be it resolved that the Neptune City Board of Education authorizes Settembrino Architects, 37 East Washington Avenue, Atlantic Highlands, NJ 07716 to submit a capital improvement project for Woodrow Wilson Elementary School to the State of New Jersey Department of Education for review and approval:

<u>School Project</u>	<u>DOE Project Number</u>
HVAC upgrades at Woodrow Wilson School	3500-060-22-1000

The project shall include replacement and upgrades to the existing HVAC in the school. This project shall include replacement of unit ventilators and rooftop compressors and associated controls. It shall also include the installation of a new plasma ionization device in each of the main supply ducts of the three (3) Roof Top Units (RTUs) complete with all required controls.

Five existing (5) ductless, mini split systems without fresh air shall be replaced with new HVAC with plasma ionization.

This is an Other Capital Project for which the Neptune City Board of Education will use ESSER II and ESSER III funding to complete.

Be it further resolved that the Neptune City Board of Education authorizes an amendment to the District’s approved LRFP to include the following as a capital improvement project:

<u>School Project</u>	<u>DOE Project Number</u>
HVAC upgrades at Woodrow Wilson School	3500-060-22-1000

Be it further resolved that the Neptune City Board of Education authorizes the Interim Business Administrator to advertise the project as per the New Jersey Public School Contracts Law N.J.S.A. 18A:18A-1 et seq.

16. BE IT RESOLVED, upon recommendation of the Interim School Business Administrator, that the Neptune City Board of Education approve submission of the Security Grant application to the NJDOE for the purpose of repairing the building PA system. Be it further resolved, that local funds are available if the total cost of the proposed cost of the project exceeds the grant allowance.

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

17. To approve an Outreach Services Agreement with the Children’s Center for Home Instruction services to be provided not to exceed up to ten (10) hours per week at the rate of \$68.00 per hour effective September 20, 2021 through June 17, 2022.

BE IT RESOLVED, upon recommendation of the Interim School Business Administrator, that the Neptune City Board of Education approve Items 1-17 listed under Finance and Operations as presented

Motion by: _____Mr. Brown_____ Seconded by: _____Mrs. Mordaunt_____

Mr. Susino X Mrs. Smith A Mr. Brown X

Mr. Lopez R Mrs. McCarthy A Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni A

Motion Carries

XI. HUMAN RESOURCES – Mr. Susino, Chairperson
Mrs. McCarthy, Ms. Mordaunt, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve, upon the recommendation of the CSA, for any time the CSA is called out of the school district, to appoint the following employees for the 2021-2022 school year, in the following order of call, to serve as Acting Principals to handle emergencies in consultation with the CSA until his return; Interim Supervisor of Special Services – Mrs. Lisa Emmons and Special Education Teacher – Ms. Bethany O’Brien. Let it further be resolved that both Mrs. Emmons and Ms. O’Brien hold the NJDOE Standard 0106 Supervisor Certificate.
2. Motion, upon the recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the following individuals as a Substitute Teachers for the 2021-2022 school year.

Cynthia Tyrrell
Shannon Carroll-Ieronimo

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

BE IT RESOLVED, that the Neptune City Board of Education approve Item 1-2 listed under Human Resources as presented.

Motion by: _____Mr. Susino_____ Seconded by: __Mrs. Mordaunt_____

Mr. Susino __X__ Mrs. Smith __A__ Mr. Brown __X__

Mr. Lopez __R__ Mrs. McCarthy __A__ Ms. McGuigan __X__

Ms. Mordaunt __X__ Mrs. Rummel __X__ Mrs. Zanni __A__

Motion Carries

XIII. ENROLLMENT COMMITTEE

Mr. Brown, Mrs. McCarthy, Mrs. Zanni

COMMITTEE REPORT

There was no report for this meeting

XIV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

With Mr. Lopez's resignation, there was nothing to report

XV. OLD BUSINESS

Dr. Boccuti gave an update on an issue that was brought up at the previous Board meeting on August 27, 2021 regarding the discussion that occurred about social media.

XVI. NEW BUSINESS

Dr. Boccuti discussed how changes need to be made on the way rates are calculated for substitute. For example, a Paraprofessional filling in for a teacher at the teacher substitute rate makes less than the Para would make working as a Para.

Mrs. McGuigan asked about funding for the testing of staff for COVID. Dr. Boccuti gave an update on NJDOH and CDC instructions for COVID testing in NJ schools.

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

XVII. PUBLIC FORUM ON NON-AGENDA ITEMS

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Ms. Briget Loveland asked about the toilet waiver required by the state.

Mrs. Carole Gunderson thanked the Board for helping with the fund raisers for the 8th grade class trip to Washington, DC.

Mrs. Cathy Williams thanked the Board for working with the NCEA to get a contract settled. She also thanked Mr. Susino and Ms. Hellwig for agreeing to meet with them for the purpose of arriving at an agreement.

XVIII. ADJOURMENT

Motion to Adjourn Executive Session and Public Session at ___6:43___pm.

Motion by ___Mrs. Mordaunt___ Seconded ___Mrs. McGuigan___

All in Favor _____Aye_____ Oppose _____None_____